

**MINUTES OF  
MISSISSIPPI TORT CLAIMS BOARD  
THURSDAY, SEPTEMBER 14, 2017**

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The Mississippi Tort Claims Board (Board) meeting was held at 1:30 p.m. in Room 138, Woolfolk State Office Building; 501 North West Street; Jackson, Mississippi.

The following members were present, constituting a quorum:

Edds, Steve; Chairman  
Chaney, Mike; Insurance Commissioner  
Jackson, Laura; Executive Director, MS Department of Finance & Administration  
Kelsey, Christina; Representing Insurance Commissioner Mike Chaney  
Rikard, Gary; Executive Director, MS Department of Environmental Quality  
Williams, Michelle; Representing State Treasurer Lynn Fitch  
Whitley, Onetta; Deputy Attorney General, Representing Attorney General Jim Hood  
Sims, Trae; Representing Public Safety Commissioner Marshall Fisher

Also present were:

Buford, David; Institutions of Higher Learning  
Donaldson, Bruce; Tort Claims Board  
Kelly, Trina; Tort Claims Board  
Logan, Jim; Tort Claims Board  
McElroy, Lea Ann; Tort Claims Board  
Stephenson, Matt; Bickerstaff, Whatley, Ryan & Burkhalter  
Sweat, Wade; Department of Transportation  
Tipton, Roy; Attorney General's Office  
Wells, Lisa; Cannon Cochran Management Services, Inc.  
Wells, Teresa; Tort Claims Board  
Wilson, Jeff; Trinity Capital

The Chairman called the meeting to order.

Motion was made by Mrs. Whitley to approve the minutes of the July 13, 2017, meeting. Mrs. Kelsey seconded the motion, which passed unanimously.

In Old Business, Mrs. McElroy provided Board members with a breakdown of the \$4.7 million assessment by agency, noting agencies which were incurring large increases and/or decreases. *[Commissioner Chaney entered the meeting.]* Agencies were notified of our upcoming assessment following the passage of Senate Bill 2001 during the Special Session in June. Invoices will go out by mid-October and agencies have the option to pay in full or pay half now and half January 1, 2018. This breakdown is provided for informational purposes only as the assessment was approved by the Board in July.

In New Business, Mrs. McElroy presented a one-year contract renewal for third party administrator Cannon Cochran Management Services, Inc. The current three-year contract expires September 30, 2017; however, the Board shall have “the option to renew the contract ... for one (1) additional year under the same prices, terms, and conditions of the original contract.” The one-year renewal would run through September 30, 2018. Staff will begin the RFP process in the Spring of 2018 for another long-term contract. Mr. Rikard made the motion to approve the renewal. Mrs. Williams seconded the motion, which passed unanimously.

Mr. Logan presented the financial report for fiscal year 2018 through August 31, 2017. The Cash Flow Analysis details expenditures of just under \$1 million. Both totals for revenue and expenses are inclusive of a \$500,000 transfer in/transfer out for the Trustmark checking account utilized by the TPA. For accounting purposes, we must reflect both the out-go and the income, so that explains the high revenue total at this point in the fiscal year. Funds are split into three areas: \$1.15 million in cash in the Treasury, \$12 million in investments, and \$558,026 in the TPA account. Mr. Logan advised that we have total funds of just over \$13.7 million, including \$8.2 million in reserves and \$5.5 million in unencumbered funds. We have paid claim losses totaling just over \$210,000 to-date, and just over \$73,000 to-date in legal expenses. We have created 220 claims, paid 173, and have 501 open claims. The Budget Comparison Report details expenditures through the first two months of the fiscal year by budget category.

Mr. Wilson presented the investment report through August 2017. The portfolio has a book value of \$12,065,000, with a market value of just over \$12.0 million. The 2017 internal rate of return is at 1.26% and both the book and market yields are just under 2%. (In July, we move from reporting on a fiscal year basis to a calendar year basis for a few months until the fiscal year numbers become significant.) The weighted life of the portfolio is just under 2 years, and we are staying short in anticipation of one last Fed rate increase. We have earned just under \$150,000 for the calendar year. In the Performance Report, Mr. Wilson noted in the Investment Performance Comparison section that we dropped back below the index. As interest rates drop, the index outperforms. Mr. Wilson anticipates that by year-end, the portfolio should be back to outperforming the index.

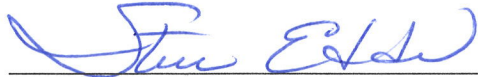
In Mr. Milner’s absence, Mrs. McElroy provided members a report of his Loss Control activities since the last Board meeting, noting the Mississippi State Fair begins October 4<sup>th</sup> and runs through October 15<sup>th</sup>.

There was no Attorney General’s Report.

Mrs. McElroy presented a list of 57 political subdivisions with the recommendation that all be approved for renewal of Certificates of Coverage. Mrs. Jackson made a motion to approve the list and Commissioner Chaney seconded the motion, which passed by unanimous vote.

Under Claims Report Mr. Donaldson reviewed for the Board the claim of Steve Rowley vs. Mississippi Department of Transportation. *[Commissioner Chaney exited the meeting during this review.]* Through mediation, a settlement of \$210,000 was negotiated subject to Board approval. Following discussion, Mrs. Whitley made a motion to approve the settlement as requested. Mr. Rikard seconded the motion, which passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.



STEVE EDDS, CHAIRMAN



MIKE CHANEY, BOARD MEMBER



LYNN FITCH, BOARD MEMBER



JIM HOOD, BOARD MEMBER

LAURA D. JACKSON, BOARD MEMBER



GARY RIKARD, BOARD MEMBER



MARSHALL FISHER, BOARD MEMBER



Mississippi Tort Claims Board  
September 14, 2017 - 1:30pm  
Conference Center North, Room 138  
First Floor, Woolfolk Building  
Jackson, Mississippi

ATTENDANCE LIST

<u>NAME</u>	<u>DEPARTMENT/COMPANY</u>
Lisa Wells ✓	CCMSI
David Burk ✓	IHL
Mark Stephenson ✓	BWRB
Wade R ✓	MDOT
Rd. T. J. ✓	AG
✓	TCB
Michelle Willi ✓	OST
Yin Kelly ✓	TCB
J. E. B. ✓	Buller Snow
Chitra White ✓	AG
John T. ✓	DPS
Chitra Shel ✓	MID
James Jackson ✓	DFA
Jeff Watson ✓	Trinity Capital
Dan Parker ✓	MDEO
Rene Danielson ✓	TCB
Jessica Wells ✓	TCB
LEA ANN McELROY	TCB



**Mississippi Tort Claims Board**  
**Thursday, September 14, 2017 – 1:30 P.M.**

**AGENDA**

- I.** Approval of Minutes
  - A. July 13, 2017
  
- II.** Old Business
  - A. Assessment by Agency
  
- III.** New Business
  - A. CCMSI Contract Option
  
- IV.** Financial Reports
  - A. Financial Report – Jim Logan
  - B. Investment Report – Jeff Wilson
  
- V.** Loss Control – Steve Milner
  
- VI.** Attorney General’s Report – Lea Ann McElroy
  
- VII.** Certificates of Coverage – Lea Ann McElroy
  
- VIII.** Claims Report – Bruce Donaldson
  - A. Steve Rowley vs. Mississippi Department of Transportation
  
- IX.** Adjournment

*Next meeting date and time: November 9, 2017 – 1:30 P.M.*  
*Meeting location: Suite 138, Conference Center North, Woolfolk Building, Jackson, MS*

**MINUTES OF  
MISSISSIPPI TORT CLAIMS BOARD  
THURSDAY, JULY 13, 2017**

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The Mississippi Tort Claims Board (Board) meeting was held at 1:30 p.m. in Room 138, Woolfolk State Office Building; 501 North West Street; Jackson, Mississippi.

The following members were present, constituting a quorum:

Edds, Steve; Chairman  
Jackson, Laura; Executive Director, MS Department of Finance & Administration  
Kelsey, Christina; Representing Insurance Commissioner Mike Chaney  
Rikard, Gary; Executive Director, MS Department of Environmental Quality  
Williams, Michelle; Representing State Treasurer Lynn Fitch  
Younger, Jim; Representing Public Safety Commissioner Marshall Fisher

Also present were:

Burkhalter, Chris; Bickerstaff, Whatley, Ryan & Burkhalter  
Donaldson, Bruce; Tort Claims Board  
Kelly, Trina; Tort Claims Board  
Logan, Jim; Tort Claims Board  
McElroy, Lea Ann; Tort Claims Board  
Milner, Steve; Tort Claims Board  
Stephenson, Matt; Bickerstaff, Whatley, Ryan & Burkhalter  
Tipton, Roy; Attorney General's Office  
Wells, Teresa; Tort Claims Board  
Wilson, Jeff; Trinity Capital

The Chairman called the meeting to order.

Motion was made by Mrs. Jackson to approve the minutes of the May 11, 2017, meeting. Mrs. Kelsey seconded the motion, which passed unanimously. Motion was made by Mrs. Kelsey to approve the minutes of the June 21, 2017, special called meeting. Mr. Rikard seconded the motion, which passed unanimously.

There was no Old Business.

In New Business, Chris Burkhalter, the Board's actuary, presented his report reviewing fiscal year 2017 and providing funding recommendations for fiscal year 2019 (which will be collected in fiscal year 2018). There are two facets to this report: (1) the overall financial audit of the Fund at June 30, 2017, quantifying the total reserve, and (2) assessments. Reserves include both case reserves and actuarial reserves (or IBNR – Incurred But Not Reported) because we know there are claims out there that have not yet been reported. The two together make a complete picture for \$13 million – approximately \$8 million in case reserves and another \$5

million in IBNR. Following the turmoil in the Fund and legislation over the past year, assets have dipped a little below the fully-funded level. The claim count for fiscal year 2017 hit a 20-year low at 903, so claim frequency is not a problem. However, we have seen a significant uptick in claim severity over the last two years, which will be something to watch to see if that continues. Overhead expenses are consistent with previous years and very low as a percentage of total expenditures (15%), which compares very favorably with the insurance industry. We are delivering liability insurance to the State agencies very efficiently with \$0.85 of every \$1.00 going to pay claims. Our estimated equity at June 30, 2017, is roughly \$3.6 million in the hole (if all claims came due today). Liability insurance has a long tail line, so while it is something to keep an eye on, we should be able to close that gap. The assessment recommendations for fiscal year 2019 range from \$4.0 million (low) to \$5.4 million (high), with the recommendation being the central estimate of \$4.7 million. Following discussion, Mrs. Jackson made the motion to accept the recommendation of \$4.7 million. Mrs. Kelsey seconded the motion, which passed by unanimous vote. A breakdown of the assessment by agency will be provided at the September meeting.

Also under New Business, Mr. Logan presented the Budget Request for Fiscal Year Ending June 30, 2019. The 2019 request is a \$6.5 million request in Special Fund authority - a level request from the fiscal year 2018 Special Fund appropriation. Following discussion, Mr. Younger made a motion to approve the budget request as presented. Mr. Rikard seconded the motion, which passed unanimously.

Mr. Logan presented the financial report for fiscal year 2017 through June 30, 2017. Total expenses are just under \$4.7 million, leaving us with a General Fund balance of \$2,644. Any balance remaining after the lapse period will go back into the State General Fund. Claim reserves are just over \$8 million. Claim payments total just over \$2.8 million, and legal expenses total just over \$900,000. The Average Claim Paid for the period is just over \$3,800 and Average Reserve is just under \$17,000. Looking at the Budget Comparison Report, we began the year with a \$4.9 million General Fund budget, ended up with \$4.6 million after cuts, and spent 99.94% of our total budget.

Mr. Wilson presented the investment report through May 2017. The portfolio has a book value just over \$12.0 million, with a market value of just under \$12.0 million. The internal rate of return is at 1.5% and the book yield is 2%. We have earned just under \$200,000 for the fiscal year. In the Performance Report, Mr. Wilson noted in the Investment Performance Comparison section that we continue to lag behind the index on an income basis, but we outperform the index on a total return basis. So our market values outperform the index. This is due mainly to the fact that we have kept the portfolio shorter than the index (1.5 years for the portfolio compared to 4 for the index). At some point over the next year and a half, we should see the income numbers start to track a little closer to the custom index. As we discussed in May, we are trying to move the maturity distribution out to the 2-3 year range. Mrs. McElroy pointed out the \$1.3 million transfer from investments to the Treasury Fund to provide sufficient cash to begin fiscal year 2018.

Mr. Milner provided members a report of his Loss Control activities since the last Board meeting, noting the 10 Defensive Driving classes (8 for Medicaid, 1 for MEMA, and 1 for

Department of Rehabilitation Services) and the Risk Management presentation for MS Highway Patrol personnel with the rank of Captain and above.

Mrs. McElroy presented one (1) attorney for inclusion in the approved Attorney Register: Tristan R. Armer with Heidelberg Steinberger, P.A. in Pascagoula. Mr. Armer does meet the eligibility requirements of the Board and staff recommends approval. Mrs. Jackson moved to approve and Mrs. Kelsey seconded. The motion passed unanimously.

Mrs. McElroy presented a list of 56 political subdivisions with the recommendation that all be approved for renewal of Certificates of Coverage. Mrs. Jackson made a motion to approve the list and Mr. Rikard seconded the motion, which passed by unanimous vote.

Under Claims Report Mr. Donaldson reviewed for the Board the claim of the Estate of Dennis Triplett against the Mississippi Department of Mental Health. Staff negotiated a settlement for this case in the sum of \$355,000 subject to Board authority. Following discussion, Mrs. Jackson made a motion to approve the settlement negotiated by the staff. Mrs. Williams seconded the motion, which passed unanimously.

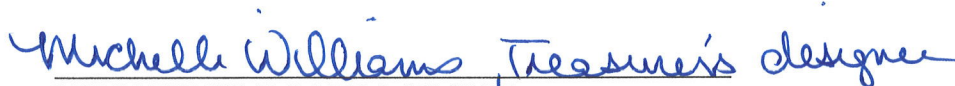
There being no further business to come before the Board, the meeting was adjourned.



STEVE EDDS, CHAIRMAN



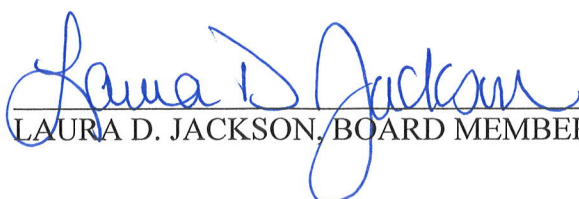
MIKE CHANEY, BOARD MEMBER



LYNN FITCH, BOARD MEMBER

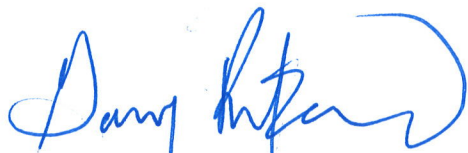


JIM HOOD, BOARD MEMBER



LAURA D. JACKSON, BOARD MEMBER





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GARY RIKARD, BOARD MEMBER



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MARSHALL FISHER, BOARD MEMBER

State of Mississippi  
Tort Claims Fund  
FY 2018-2019 Agency Assessment Calculation  
Estimated Assessment by Agency

	(1)	(2)	(3)	(4)	(5)	(6)
Agency	Proposed Balanced Relativity	Rate per \$100 Payroll	FY 2016-17 Payroll	Estimated Assessment	Estimated Prior Assessment	Change
1 SENATE	0.253	\$0.075	4,805,198	3,604	4,085	-11.8%
2 HOUSE OF REPRESENTATIVES	0.252	\$0.075	6,754,613	5,042	5,662	-10.9%
3 LEGISLATURE JOINT OPERATIONS	0.292	\$0.086	670,188	579	653	-11.4%
21 PEER	0.263	\$0.078	1,888,181	1,469	1,915	-23.3%
25 LEGISLATIVE BUDGET OFFICE	0.266	\$0.079	2,327,118	1,835	1,836	-0.1%
51 SUPREME COURT	0.369	\$0.109	55,256,439	60,379	52,058	16.0%
71 ATTORNEY GENERAL	0.447	\$0.132	24,497,965	32,413	40,083	-19.1%
91 OFFICE OF THE STATE PUBLIC DEFENDER	0.287	\$0.085	3,352,240	2,843	3,371	-15.7%
95 ETHICS COMMISSION	0.303	\$0.090	511,750	459	461	-0.3%
96 JUDICIAL PERFORMANCE, COMMISSION ON	0.350	\$0.104	410,180	425	391	8.6%
101 GOVERNOR'S OFFICE	0.328	\$0.097	1,916,191	1,857	2,007	-7.5%
111 SECRETARY OF STATE	0.407	\$0.120	6,675,330	8,033	10,189	-21.2%
130 FINANCE AND ADMINISTRATION, DEPARTMENT OF	0.350	\$0.104	49,376,664	51,185	58,851	-13.0%
155 AUDIT, DEPARTMENT OF	0.373	\$0.110	7,998,103	8,836	7,862	12.4%
171 TREASURER, STATE	0.260	\$0.077	2,427,359	1,865	2,269	-17.8%
181 TAX COMMISSION	0.593	\$0.176	40,805,613	71,619	86,410	0.0%
184 BOARD OF TAX APPEALS	0.404	\$0.119	431,609	516	598	-13.7%
185 GAMING COMMISSION	1.004	\$0.297	7,557,433	22,459	14,421	55.7%
201 EDUCATION, DEPARTMENT OF	0.714	\$0.211	38,732,584	81,887	68,779	19.1%
235 REHABILITATION SERVICES, DEPARTMENT OF	0.662	\$0.196	48,817,514	95,603	62,905	52.0%
245 LIBRARY COMMISSION	0.281	\$0.083	2,105,010	1,750	2,066	-15.3%
247 EDUCATIONAL TELEVISION	0.455	\$0.134	5,499,496	7,397	5,258	40.7%
277 MS COMM FOR VOLUNTEER SERVICES	0.451	\$0.133	845,736	1,128	1,427	-21.0%
291 COMMUNITY & JUNIOR COLLEGES	0.389	\$0.115	4,274,052	4,916	4,217	16.6%
301 HEALTH, DEPARTMENT OF	0.323	\$0.096	99,065,008	94,827	137,284	-30.9%
328 MEDICAID	0.265	\$0.079	51,463,364	40,414	43,633	-7.4%
371 MENTAL HEALTH, DEPARTMENT OF	0.641	\$0.190	310,966,052	590,232	690,493	-14.5%
401 AGRICULTURE AND COMMERCE, DEPARTMENT OF	1.297	\$0.384	9,197,616	35,299	33,482	5.4%
411 DEVELOPMENT AUTHORITY, MISSISSIPPI	0.372	\$0.110	15,503,855	17,069	18,889	-9.6%
428 ANIMAL HEALTH	0.469	\$0.139	1,477,750	2,051	2,375	-13.7%
431 FAIR COMMISSION	7.436	\$2.200	1,041,162	22,910	17,044	34.4%
450 MARINE RESOURCES	0.811	\$0.240	9,242,563	22,184	20,124	10.2%
451 FORESTRY COMMISSION	1.082	\$0.320	16,353,544	52,342	57,483	-8.9%
454 INSTITUTE FOR FOREST INVENTORY	0.747	\$0.221	-	-	199	-100.0%
464 WILDLIFE, FISHERIES AND PARKS	1.864	\$0.552	27,986,518	154,372	149,973	2.9%
470 ENVIRONMENTAL QUALITY	0.553	\$0.164	27,530,027	45,074	43,563	3.5%
472 GRAND GULF MILITARY MONUMENT COMMISSION	0.970	\$0.287	218,482	627	793	-20.9%
475 ARCHIVES AND HISTORY	0.450	\$0.133	7,147,485	9,526	9,604	-0.8%
486 SOIL AND WATER CONSERVATION COMMISSION	0.480	\$0.142	763,886	1,086	1,553	-30.1%
491 OIL AND GAS BOARD	1.237	\$0.366	1,679,559	6,147	4,408	39.5%
501 INSURANCE, DEPARTMENT OF	0.358	\$0.106	9,033,177	9,569	10,670	-10.3%
502 FIRE ACADEMY, STATE	0.259	\$0.077	3,815,995	2,930	3,553	-17.5%
511 BANKING AND CONSUMER FINANCE, DEPARTMENT OF	0.249	\$0.074	6,019,670	4,441	4,551	-2.4%
521 WORKERS' COMPENSATION COMMISSION	0.254	\$0.075	4,340,176	3,258	3,800	-14.3%
531 PUBLIC EMPLOYEES RETIREMENT SYSTEM	0.341	\$0.101	9,659,324	9,758	8,003	21.9%
551 CORRECTIONS, DEPARTMENT OF	0.627	\$0.186	109,442,773	203,185	264,107	-23.1%
601 INFORMATION TECHNOLOGY SERVICES	0.273	\$0.081	10,132,185	8,181	9,762	-16.2%
614 PERSONNEL BOARD, STATE	0.274	\$0.081	3,730,703	3,020	3,864	-21.9%
651 HUMAN SERVICES, DEPARTMENT OF	0.715	\$0.211	151,361,367	320,102	218,064	46.8%
671 EMPLOYMENT SECURITY COMMISSION	0.274	\$0.081	23,882,258	19,354	26,241	-26.2%
701 MILITARY DEPARTMENT	0.640	\$0.189	40,726,152	77,073	69,540	10.8%
711 PUBLIC SAFETY	2.667	\$0.789	79,546,384	627,731	430,359	45.9%
718 NARCOTICS, BUREAU OF	1.608	\$0.476	10,430,478	49,627	63,245	-21.5%
721 EMERGENCY MANAGEMENT	0.616	\$0.182	7,563,110	13,789	12,989	6.2%
731 VETERANS' AFFAIRS BOARD	1.567	\$0.464	23,554,641	109,204	138,414	-21.1%
734 VETERANS' HOME PURCHASE BOARD	0.423	\$0.125	1,072,805	1,342	1,545	-13.2%
811 PUBLIC SERVICE COMMISSION	0.288	\$0.085	6,235,603	5,319	6,369	-16.5%
820 AUCTIONEER COMMISSION	0.571	\$0.169	70,778	120	122	-2.2%

State of Mississippi  
Tort Claims Fund  
FY 2018-2019 Agency Assessment Calculation  
Estimated Assessment by Agency

	(1)	(2)	(3)	(4)	(5)	(6)
Agency	Proposed Balanced Relativity	Rate per \$100 Payroll	FY 2016-17 Payroll	Estimated Assessment	Estimated Prior Assessment	Change
821 NURSING HOME ADMINISTRATORS, BOARD OF	0.401	\$0.119	109,381	130	107	21.4%
822 COSMETOLOGY, BOARD OF	0.313	\$0.093	386,057	357	328	9.0%
824 DENTAL EXAMINERS, BOARD OF	0.339	\$0.100	383,933	385	380	1.3%
827 VETERINARY EXAMINERS	1.263	\$0.374	1,515	6	6	-5.3%
828 BOARD OF PHYSICAL THERAPY	0.622	\$0.184	156,563	288	315	-8.4%
829 MEDICAL LICENSURE, BOARD OF	0.326	\$0.096	1,308,173	1,261	1,352	-6.8%
831 OPTOMETRY	1.086	\$0.321	92,411	297	2	14477.5%
832 REAL ESTATE COMMISSION	0.465	\$0.138	762,357	1,049	824	27.3%
833 FUNERAL SERVICES, BOARD OF	0.389	\$0.115	58,050	67	108	-38.1%
834 CONTRACTORS, BOARD OF	0.285	\$0.084	887,290	749	795	-5.8%
836 REAL ESTATE APPRAISAL LICENSE BOARD	0.356	\$0.105	216,741	228	120	90.7%
838 NURSING, BOARD OF	0.536	\$0.159	1,659,788	2,634	2,235	17.8%
839 MOTOR VEHICLE COMMISSION	0.349	\$0.103	234,900	242	243	-0.3%
840 BARBER EXAMINERS, BOARD OF	0.377	\$0.112	140,675	157	160	-2.2%
841 ENGINEERS & LAND SURVEYORS, REGISTRATION FOR PROFESS	0.330	\$0.098	358,704	350	349	0.1%
843 ATHLETIC COMMISSION	0.432	\$0.128	57,688	74	73	0.8%
844 REGISTRATION FOR FORESTERS	1.199	\$0.355	1,640	6	3	82.6%
845 PUBLIC ACCOUNTANCY, BOARD OF	0.564	\$0.167	346,738	578	470	23.0%
846 PHARMACY, BOARD OF	0.593	\$0.176	1,598,361	2,806	2,099	33.7%
847 MS COMMISSION ON THE STATUS OF WOMEN	0.908	\$0.269	24,562	66	109	-39.6%
848 ARCHITECTURE, BOARD OF	0.389	\$0.115	155,131	178	171	4.1%
849 CHIROPRACTIC EXAMINERS	0.878	\$0.260	46,013	119	120	-0.3%
857 BOARD OF MASSAGE THERAPY	1.207	\$0.357	2,600	9	8	14.8%
858 PROFESSIONAL GEOLOGISTS	0.591	\$0.175	92,134	161	171	-5.8%
859 SOCIAL WORKERS AND MARRIAGE/FAMILY THERAPISTS, BOAR	0.431	\$0.128	157,908	201	203	-0.7%
865 ARTS COMMISSION	0.295	\$0.087	755,364	660	665	-0.7%
936 PORT AUTHORITY AT GULFPORT	1.425	\$0.422	3,454,196	14,569	18,507	-21.3%
939 YELLOW CREEK INLAND PORT AUTHORITY	0.696	\$0.206	601,779	1,240	1,575	-21.3%
941 TRANSPORTATION, DEPARTMENT OF	3.212	\$0.950	159,060,035	1,511,572	1,311,082	15.3%
947 STATE AID ROAD DIVISION	0.678	\$0.201	3,612,328	7,245	8,685	-16.6%
950 PAT HARRISON WATERWAY DISTRICT	4.437	\$1.313	2,824,026	37,078	43,591	-14.9%
955 PEARL RIVER BASIN DEVELOPMENT DISTRICT	2.380	\$0.704	210,000	1,479	1,369	8.1%
970 PEARL RIVER VALLEY WATER SUPPLY DISTRICT	4.939	\$1.462	5,414,388	79,136	54,916	44.1%
980 TOMBIGBEE RIVER VALLEY WATER MANAGEMENT DIVISION	0.354	\$0.105	1,151,376	1,206	1,487	-18.9%
992 BLIND, INDUSTRIES FOR THE	0.257	\$0.076	3,740,528	2,841	3,276	-13.3%
9200 CHARTER SCHOOL AUTH BOARD	0.811	\$0.240	131,269	315	223	41.1%
<b>Total</b>	<b>1.000</b>	<b>\$0.296</b>	<b>1,588,385,619</b>	<b>4,700,000</b>	<b>4,400,000</b>	<b>6.8%</b>

NOTES

(4) to be collected during FY 2017-18 for FY 2018-19 exposure

(5) was collected during FY 2015-16 for FY 2016-17 exposure



STATE OF MISSISSIPPI  
GOVERNOR PHIL BRYANT

MISSISSIPPI TORT CLAIMS BOARD

STEPHEN C. EDDS, CHAIRMAN

MIKE CHANEY, Commissioner  
Insurance Department  
MARSHALL L. FISHER, Commissioner  
Department of Public Safety  
LYNN FITCH, Treasurer  
Department of Treasury

JIM HOOD, Attorney General  
Office of Attorney General  
LAURA D. JACKSON, Executive Director  
Department of Finance and Administration  
GARY RIKARD, Executive Director  
Department of Environmental Quality

MEMORANDUM

**TO:** MS Tort Claims Board  
**FROM:** Lea Ann McElroy  
**DATE:** September 14, 2017  
**RE:** CCMSI Contract Option

**RECOMMENDATION:** Staff recommends approval of contract renewal as noted.

**Cannon Cochran Management Services Inc.** – CCMSI’s current contract expires September 30, 2017; however, the Board shall have “the option to renew the contract ... for one (1) additional year under the same prices, terms, and conditions of the original contract.” This request is to exercise that one year option to run through September 30, 2018.



**MISSISSIPPI TORT CLAIMS BOARD**  
**Combined Financial Report - Fiscal Year 2018**  
**Fund 3080**

**-----CASH FLOW ANALYSIS-----**

	<u>July</u>	<u>August</u>	<u>Year-To-Date</u>
<b>REVENUE:</b>			
Assessments Received	0.00	0.00	0.00
Interest	23.29	2,336.13	2,359.42
Investment Interest	34,915.83	(13,202.04)	21,713.79
Sale of Scrap	0.00	0.00	-
Transfer In Funds	0.00	500,000.00	500,000.00
<b>Total Revenue</b>	<b>\$ 34,939.12</b>	<b>\$ 489,134.09</b>	<b>\$ 524,073.21</b>
<b>EXPENSES:</b>			
Claim Losses - TCB and TPA	92,982.03	117,714.60	210,696.63
Legal Expenses - TCB and TPA	35,055.42	38,243.82	73,299.24
Other Expenses - TCB and TPA	481.67	1,367.10	1,848.77
Administrative Expenses Paid	109,679.89	78,167.43	187,847.32
Transfer of Funds - Out	0.00	500,000.00	500,000.00
<b>Total Expenses</b>	<b>\$ 238,199.01</b>	<b>\$ 735,492.95</b>	<b>\$ 973,691.96</b>
<b>FUNDS ON HAND:</b>			
Beginning Balance	\$ 14,201,832.49	\$ 13,998,572.60	
Revenue	34,939.12	489,134.09	
Expenses	(238,199.01)	(735,492.95)	
Adjustments	0.00	0.00	
<b>Total Funds</b>	<b>\$ 13,998,572.60</b>	<b>\$ 13,752,213.74</b>	
Cash in Treasury	\$ 1,794,982.79	\$ 1,157,983.69	
Investment in Treasury	12,047,094.65	12,036,203.76	
TPA Trustmark Bank Balance	156,495.16	558,026.29	
<b>Total Funds By Account</b>	<b>\$ 13,998,572.60</b>	<b>\$ 13,752,213.74</b>	
Less Reserves	<b>\$ 8,047,712.44</b>	<b>\$ 8,205,714.59</b>	
<b>Unencumbered Funds Available</b>	<b>\$ 5,950,860.16</b>	<b>\$ 5,546,499.15</b>	

**-----CLAIMS/RESERVES DETAIL (Year-To-Date)-----**

	<b>MTCB</b>	<b>CCMSI</b>	<b>TOTAL</b>
Claims - Payments	\$ 35,973.56	\$ 174,723.07	\$ 210,696.63
Claims - Legal Expenses	71,799.24	1,500.00	73,299.24
Claims - Other Expenses	-	1,848.77	1,848.77
<b>Total Paid Out to Date</b>	<b>\$ 107,772.80</b>	<b>\$ 178,071.84</b>	<b>\$ 285,844.64</b>
<b>OUTSTANDING RESERVES</b>	<b>537,969.58</b>	<b>7,667,745.01</b>	<b>8,205,714.59</b>
<b>Total Claims &amp; Reserves</b>	<b>\$ 645,742.38</b>	<b>\$ 7,845,816.85</b>	<b>8,491,559.23</b>
Number of Claims Created	138	82	220
Number of Claims Paid	105	68	173
Total Open Claims	165	336	501
<b>AVG. CLAIM \$ / # CLAIMS PAID</b>	<b>\$342.61</b>	<b>\$2,569.46</b>	<b>\$ 1,217.90</b>
<b>AVG. RESERVE / OPEN CLAIMS</b>	<b>\$3,260.42</b>	<b>\$22,820.67</b>	<b>\$ 16,378.67</b>

NOTE: Information represents combined operations for Treasury Fund 3080 and the Trustmark account (utilized by CCMSI).

**MISSISSIPPI TORT CLAIMS BOARD**

## Budget Comparison Report

Treasury Fund 3080

Fiscal Year 2018

<b>Expenses:</b>	<b>Total Budget</b>	<b>July 2017</b>	<b>August 2017</b>	<b>Year To Date Expenditures</b>	<b>Ending Balance</b>	<b>Percent Expended</b>
A1-Salaries	\$ 560,000.00	\$ 46,165.39	\$ 47,265.33	\$ 93,430.72	\$ 466,569.28	16.68%
A2-Travel	4,000.00	345.18	85.60	430.78	3,569.22	10.77%
B-Contractual	1,650,000.00	98,102.92	66,754.41	164,857.33	1,485,142.67	9.99%
C-Commodities	7,000.00	114.37	797.41	911.78	6,088.22	13.03%
D2-Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
E-Subsidies	4,300,000.00	13,877.21	522,096.35	535,973.56	3,764,026.44	12.46%
<b>SUBTOTAL</b>	<b><u>\$ 6,522,500.00</u></b>	<b><u>\$ 158,605.07</u></b>	<b><u>\$ 636,999.10</u></b>	<b><u>\$ 795,604.17</u></b>	<b><u>\$ 5,726,895.83</u></b>	<b><u>12.20%</u></b>
TPA Expended		<u>79,593.94</u>	<u>98,493.85</u>	<u>178,087.79</u>		
<b>TOTAL Expended</b>		<b><u>\$ 238,199.01</u></b>	<b><u>\$ 735,492.95</u></b>	<b><u>\$ 973,691.96</u></b>		

# TRINITY

TRINITY CAPITAL INVESTORS

September 6, 2017

Ms. Lea Ann McElroy  
Mississippi Tort Claims Board  
P O Box 267  
Jackson, MS 39205-0267

Re: August 2017 Portfolio Highlights

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Total Portfolio	Book Value	\$12,064,978
	Market Value	12,002,006
2017 Internal Rate of Return		1.26%
Current Portfolio Book Yield		1.89%
Market Yield		1.92%
Weighted Average Life		Approximately 1.7 years
YTD 2017 Earnings		147,205
Accrued Interest		53,168

**PERFORMANCE REPORT**  
State of Mississippi Tort Claims

YTD 017  
August 2017

Portfolio Market Value December 31, 2016	13,108,959
Contributions	
Withdrawals	1,300,000
Realized Gains	
Unrealized Gains	-62,972
Interest / Dividends	147,205
Portfolio Market Value August 31, 2017	11,979,159
accrued interest	53,168
Average Capital	12,969,701
Total Gain	147,205
<b>FY 2017 IRR</b>	1.26% *
<b>FY 2017 Total Return</b>	2.01%
Current PortfolioYield	1.89%

**Investment Performance Comparison**

	IRR	TRA
Account	1.255%	2.01%
Custom Index	2.10%	2.21%

\* Weighted Average Life of portfolio is 1.7 year

**Trinity Capital Investors**





STATE OF MISSISSIPPI  
GOVERNOR PHIL BRYANT

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MIKE CHANEY, Commissioner  
Insurance Department  
MARSHALL L. FISHER, Commissioner  
Department of Public Safety  
LYNN FITCH, Treasurer  
Department of Treasury

JIM HOOD, Attorney General  
Office of Attorney General  
LAURA D. JACKSON, Executive Director  
Department of Finance and Administration  
GARY RIKARD, Executive Director  
Department of Environmental Quality

MEMORANDUM

**TO:** Mississippi Tort Claims Board  
**FROM:** Steve Milner  
**DATE:** September 14, 2017  
**RE:** Loss Control Report

Since the last Board Meeting, loss control services for the Tort Claims Board include:

- 24 State Property Inspections
- 4 Defensive Driving Classes
- 3 Ride a Longs
- 6 Accident Investigations
- 2 Risk Management Consultations
- 1 Risk Management Orientation
- 1 Pre State Fair Inspection



STATE OF MISSISSIPPI  
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Department of Finance and Administration  
GARY RIKARD, Executive Director  
Department of Environmental Quality

**MEMORANDUM**

**TO:** Mississippi Tort Claims Board  
**FROM:** Lea Ann McElroy  
**DATE:** September 14, 2017  
**RE:** Political Subdivisions – Certificates of Coverage

**RECOMMENDATION:** Staff recommends approval of 57 political subdivisions shown on attached list.

# MISSISSIPPI TORT CLAIMS BOARD

Thursday, September 14, 2017

Political Subdivisions Recommended for Renewal of Certificate of Coverage

Alcorn County Fire Services  
Canton School District  
Carriere Volunteer Fire Department  
Chickasaw County School District  
Claiborne County School District  
Coahoma County School District  
Corinth Gas and Water Department  
Desoto County School District  
East Jasper School District  
Fenton Volunteer Fire Department, Inc.  
Forrest General Hospital  
Greenville Public School District  
Grenada County Firefighters Association  
Hattiesburg Municipal Airport  
Holly Springs School District  
Holmes County School District  
Houston School District  
Humphreys County School District  
Jackson Public School District  
Kemper County School District  
Liberty Branch Volunteer Fire Department  
Lone Star Volunteer Fire Department  
Ludlow Volunteer Fire Department  
Marshall County School District  
Mississippi Real Estate Appraisal License Board  
Moss Point School District  
Natchez-Adams School District  
Nettleton School District  
North Bolivar Consolidated School System  
North Central Scott Volunteer Fire Department  
North MS Commission on Mi/MR  
North Panola School District  
Northwest Community College  
Noxubee County School District  
Palmetto-Old Union Fire Department  
Pascagoula-Gautier School District  
Pontotoc City School District  
Pontotoc County School District  
Post 58 Fire Department  
Rankin County School District  
City of Saltillo Fire Department  
South Central Regional Medical Center

South Lee Volunteer Fire Protection District  
Southwest Covington County Volunteer Fire Department  
Sunflower County Consolidated School District  
Tunica County Board of Education  
Union County School District  
Union Volunteer Fire Department  
Vicksburg Warren School District  
Wayne County Fire Department  
Weems Community Mental Health Center, Inc.  
West Bolivar Consolidated School District  
West Jasper School District  
West Tallahatchie School District  
Yazoo City Public Schools